BUILDING SERVICES

The Harry & Rose Samson Family Jewish Community Center (JCC) are seeking Building Services Staff. This position is located in Milwaukee, Wisconsin. Both part-time and full-time positions are available, flexible schedule including 2nd shift and weekend work.

The JCC is a non-profit social services agency founded upon Jewish ethics and values. Committed to meeting the ever-changing needs of the entire community, the JCC strengthens Jewish identity and enriches quality of life through diversified social, educational, recreational, and cultural programs. Operating out of six facilities throughout Wisconsin, the JCC provides the total community with a forum for open dialogue and offers inclusive wellness, education, and community services for members and guests of all backgrounds.

Position Summary

Under general supervision, the Building Services staff performs a variety of custodial and related duties associated with the upkeep of the professional image of the Harry & Rose Samson Family Jewish Community Center.

- Sweeps, mops, scrubs, waxes, and vacuums floors, stairways, halls, and other surfaces.
- Operates cleaning machines to clean and renovate floor surfaces.
- Cleans and dusts furniture, fixtures, windows, doors, trim, and related furnishings.
- Washes and/or cleans windows, door glass, metal surfaces, glass partitions, and chalk boards.
- Moves furniture, supplies, and miscellaneous equipment in connection with cleaning.
- Checks and locks windows and doors as required during the performance of other duties.
- Collects and disposes of waste paper and other debris.
- Cleans and services laboratories, toilet rooms, and rest rooms; including sinks, mirrors, and urinals.
- Fills soap, toilet paper, disinfectant, and other dispensers.
- Performs related duties as required of assigned.

This is a partial list of required duties and responsibilities. The performance of other duties not listed may be become necessary as business conditions dictate.

Qualifications

Knowledge, Skills and Abilities Requirements (KSA's)

1. Skills in the use and care of tools, equipment, and machinery
2. Working knowledge of methods, materials, and equipment used in custodial and maintenance work.
3. Physical ability and strength to perform extended manual tasks such as moping.
4. Demonstrated ability to work effectively, both independently and as part of a team.

Education and/or Experience

High School graduation or G.E.D

Valid Driver's License with a clean driving record preferred.

The Harry & Rose Samson Family Jewish Community Center is an Equal Opportunity Employer: Minorities, Women, Veterans, Disabilities.

One (1) year of experience in custodial maintenance or related operations in an educational, commercial or health care setting; or any equivalent combination of experience and training

What do we offer?

Harry & Rose Samson Family JCC offers a challenging, dynamic, multicultural work environment with a competitive salary and a comprehensive benefits package. The JCC is committed to a culture that supports work-life balance, and invests in our culture by offering a generous paid time off package to full time employees. These include paid time for vacation, personal or sick days and paid observance of secular and religious holidays.   Our benefits package includes Health, Dental and Vision insurance coverage, participation in our defined contribution 403B pension with an Agency contribution, and Group Life and Disability Insurance after one year of service.

Uniquely JCC Benefits

JCC Membership. Every active staff member receives full JCC membership at no cost, and with it the wide array of programs, services, and activities available to our family of members.

JCC Program Discounts. Employees receive significant discounts on virtually all programs offered at the JCC and are actively encouraged to participate in our early education, wellness, camping, cultural, and enrichment programs.

Learn more about us at: www.jccmilwaukee.org

How to Apply

Please email resumes to hr@jccmilwaukee.org

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