



2025-2026

Request for Additional Day of Care

- Requests for additional care will be granted based on availability and on a first-come first-served basis. **We ask that this form be filled out 24 hours before the requested day of care.**
- For children not enrolled in our full-time program, additional full or half days may be added to a child's schedule on an individual basis. To maintain the quality of the Gan Ami programs, class sizes are limited. Class ratios will be strictly observed. Upon submission of this completed form to the Gan Ami Business Manager, families will be notified if their request is honored.
- All requests are processed at the time of submission and days cannot be refunded.
- Due to roster changes occurring throughout the year requests to add full days can only be granted 30 days ahead of time.
- **A nonrefundable rate of \$140.00 for each additional full day and \$105.00 for each additional half day will be levied for all requested additions upon administrative approval.**

Student's Name: _____

Classroom: _____

Date(s) of Addition: _____ Half-Day / Full-Day

By signing below, I agree to abide by the policies of the Harry and Rose Samson Family Jewish Community Center and agree to the terms and conditions as indicated above.

Signature of Authorization: _____ Date: _____

FOR OFFICE USE ONLY:

Date Received: _____

Total Due: \$_____.00

Request Approved

Date Processed: _____

Request Unavailable

Added to Calendar

Emailed to Class